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| C:\Documents and Settings\tc-henbeth\Local Settings\Temporary Internet Files\Content.Word\walton_high_res.jpg**Individual Career Development Plan****Name:** **Title: Supervisor****Department: Compliance Services****Supervisor:** Allocated Training Budget: $ | **Areas of Interest**[ ] Leadership Walton [ ] CPM [ ] FTCA Leader Track [ ] DOR [ ] Sterling Examiner [ ] FGOA (Finance)[ ]  PHR/SPHR (Human Resources [ ]  Other:  |

***Career Development Goals***:

**Learning Experiences:** May include special projects, job rotation, job shadowing, substituting in meetings, training opportunities, education, seminars, etc

My Preferred Learning Style: [x]  Visual [ ]  Auditory [x]  Tactile

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| *Competency/Goal* | ***Learning******Objective*** | ***Learning******Experience******Or******Work Assignment*** | ***Target Date*** | ***Completion*** ***Date*** | ***Evidence of******Learning*** | ***How this links to our******Values*** |
|  |  |  | Click here to enter a date. | Click here to enter a date. |  | Choose an item. |
|  |  |  | Click here to enter a date. | Click here to enter a date. |  | Choose an item. |
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***Performance Goals:***

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| *Technical/**Knowledge of* *Work Goal* | ***Proficiency******Rating*** | ***Learning******Objective*** | ***Learning Experience or*** ***Work Assignment*** | ***Target Date*** | ***Completion******Date*** | ***Evidence of******Learning*** |
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**How my manager/supervisor, mentor or coach will assist me:**

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| ***Career Development Plan Discussed and Agreed to on:*** Click here to enter a date.***Comments:******Division Director Signature:*** Click here to enter a date.The employee and manager/supervisor agree to the career development activities and time frames named as the employee pursues their targeted goals. These activities will be tracked at least on a quarterly basis in the Quarterly Progress Report and will be directly tied to both the employee and manager/supervisor performance.  |
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**Career Development Quarterly Progress Report:**

The Supervisor is to monitor the employee’s progress and record progress on a quarterly basis.

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| Quarter 1 Review | Date: |
| Goal | **Progress/Feedback/Remaining Budget** |
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| Quarter 2 Review | **Date:** |
| Goal | **Progress/Feedback/Remaining Budget** |
|  |  |
|  |  |
| Quarter 3 Review | **Date:** |
| Goal | **Progress/Feedback/Remaining Budget** |
|  |  |
|  |  |
| Quarter 4 Review | **Date:** |
| Goal | **Progress/Feedback/Remaining Budget** |
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|  |  |