



Walton County Tax Collector

Project Team Expectations

Team: BEST PRACTICES

Leader: Debby Stroud

Sponsor: Cory Godwin

Expectations:

- Continuously seek/review public and private sector businesses that have best practices that could be implemented at WCTC.
- Identify benchmarking opportunities for any company that might have comparative data.
- Participate more deeply in the Environmental Scan related to our Strategic Planning that takes place in May.
- Catalogue and archive WCTC's best practices. For internal and external sharing
- Team has open access to present at any Senior Leadership meeting.
- Celebrate successes!

Reporting:

- Find at least one item a quarter to research and provide a follow-up report on. Report should include specific items reviewed, along with application to our office, as well as a recommendation on what action should occur next.
- Provide a brief monthly team status update to your sponsor in a written format to keep them apprised of current team activities.